

## Exhibit A – Simplified Process Interconnection Application Instructions

*(please do not submit this page)*

**General Information:** If you, the Interconnecting Customer, wish to submit an application to interconnect your generating Facility using the Simplified Process (reference Section 3.1 of the Interconnection Standard for eligibility) please fill out the attached application form completely (not including this page of instructions), including your signature in the space provided. Interconnections that may be eligible for this Simplified Process include UL 1741-Listed inverter-based Facilities that are either (1) connecting to radial electric power systems with power ratings of  $\leq 100$  kVA, or (2) connecting to spot network electric power systems with power ratings of  $\leq 10$  kVA single-phase. Please attach any documentation provided by the inverter manufacturer concerning the UL 1741. Facilities larger than 10 kVA will be required to install a fully rated lockable switch near the service entrance for use by utility personnel.

Mail all material to: Liberty Utilities, Sales and Marketing, 15 Buttrick Road, Londonderry, NH 03053 or Email to [NHSalesMarketing@LibertyUtilities.com](mailto:NHSalesMarketing@LibertyUtilities.com)

The Simplified Process is as follows:

1. Application process:
  - a. Interconnecting Customer submits a Simplified Application filled out properly and completely.
  - b. Interconnecting Customer submits a non-professional engineer stamped electrical one-line diagram of the proposed system.
  - c. Company evaluates the application for completeness and notifies the Interconnecting Customer within 10 business days of receipt that the application is or is not complete and, if not, advises what is missing.
2. Company verifies Facility equipment can be interconnected safely and reliably.
3. If approved, the Company signs the application and returns a copy to the Interconnecting Customer.
4. Upon receipt of the signed application, the Interconnecting Customer installs the Facility. Then the Interconnecting Customer arranges for inspection of the completed installation by the local electrical wiring inspector, or other authority having jurisdiction, and this person signs the Certificate of Completion. If the Facility was installed by an electrical contractor, this person also fills out the Certificate of Completion.
5. In certain circumstances, the Company will require the Interconnecting Customer to pay for System Modifications. If so, a description of work and an estimate will be sent back to the Interconnecting Customer for approval. The Interconnecting Customer would then approve via a signature and payment for the System Modifications. If the Interconnecting Customer approves, the Company performs the System Modifications. Then, the Company signs the application and sends the approved application back to the Interconnecting Customer.
6. The Interconnecting Customer returns the Certificate of Completion to the Company.
7. Following receipt of the Certificate of Completion, the Company may inspect the Facility for compliance with standards by arranging for a Witness Test. Except for a short test by the installer to confirm the system works properly, the Interconnecting Customer has no right to operate in parallel (interconnect) until a Witness Test has been performed or has been previously waived by the Company on the Application Form. The Company will make every attempt to complete this Witness Test within 10 business days of its receipt of the Certificate of Completion. All projects larger than 10 kVA will need to be witness tested, unless waived by the Company.
8. Assuming the wiring inspection and/or Witness Test is satisfactory, the Company notifies the Interconnecting Customer in writing that interconnection is authorized. If the Witness Test is not satisfactory, the Company has the right to disconnect the Facility, and will provide information to the Interconnecting Customer describing clearly what is required for approval.

Dated: ~~August 26~~~~July 15~~, 2014  
Effective: ~~August 26~~~~July 15~~, 2014

Issued by: /s/~~Daniel G. Saad~~~~Richard Le~~  
~~Daniel G. Saad~~~~Richard Le~~  
Title: President

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Issued by: /s/Daniel G. Saad  
Daniel G. Saad  
Title: President

Authorized by Order No. 25,638 Issued March 17, 2014 in Docket No. DE 13-063